

# CHAR500

NYS Annual Filing for Charitable Organizations  
www.CharitiesNYS.com

Send with fee and attachments to:  
NYS Office of the Attorney General  
Charities Bureau Registration Section  
120 Broadway  
New York, NY 10271

**2015**  
**Open to Public Inspection**

## 1. General Information

For Fiscal Year Beginning (mm/dd/yyyy) <b>07/01/2015</b> and Ending (mm/dd/yyyy) <b>06/30/2016</b>		
Check if Applicable: <input type="checkbox"/> Address Change <input type="checkbox"/> Name Change <input type="checkbox"/> Initial Filing <input type="checkbox"/> Final Filing <input type="checkbox"/> Amended Filing <input type="checkbox"/> Reg ID Pending	Name of Organization: <b>UNIQUE PEOPLE SERVICES, INC.</b>	Employer Identification Number (EIN): <b>13-3636555</b>
	Mailing Address: <b>4234 VIREO AVENUE</b>	NY Registration Number: <b>04-87-36</b>
	City / State / ZIP: <b>BRONX, NY 10470</b>	Telephone: <b>718 231-7711</b>
	Website: <b>WWW.UNIQUEPEOPLESERVICES.ORG</b>	Email:

Check your organization's registration category:  7A only  EPTL only  DUAL (7A & EPTL)  EXEMPT

Confirm your Registration Category in the Charities Registry at [www.CharitiesNYS.com](http://www.CharitiesNYS.com)

## 2. Certification

See instructions for certification requirements. Improper certification is a violation of law that may be subject to penalties.

*We certify under penalties of perjury that we reviewed this report, including all attachments, and to the best of our knowledge and belief, they are true, correct and complete in accordance with the laws of the State of New York applicable to this report.*

President or Authorized Officer:

Signature

**YVETTE BRISSETT-ANDRE**  
**EXECUTIVE DIRECTOR/C**

Print Name and Title

Date

**2.1.17**

Chief Financial Officer or Treasurer:

Signature

**ROSEMARIE GOODEN**  
**CFO**

Print Name and Title

Date

**2.1.17**

## 3. Annual Reporting Exemption

Check the exemption(s) that apply to your filing. If your organization is claiming an exemption under one category (7A or EPTL only filers) or both categories (DUAL filers) that apply to your registration, complete only parts 1, 2, and 3, and submit the certified Char500. No fee, schedules, or additional attachments are required. If you cannot claim an exemption or are a DUAL filer that claims only one exemption, you must file applicable schedules and attachments and pay applicable fees.

**3a. 7A filing exemption:** Total contributions from NY State including residents, foundations, government agencies, etc, did not exceed \$25,000 and the organization did not engage a professional fund raiser (PFR) or fund raising counsel (FRC) to solicit contributions during the fiscal year. Or the organization qualifies for another 7A exemption (see instructions).

**3b. EPTL filing exemption:** Gross receipts did not exceed \$25,000 and the market value of assets did not exceed \$25,000 at any time during the fiscal year.

## 4. Schedules and Attachments

See the following page for a checklist of schedules and attachments to complete your filing.

Yes  No 4a. Did your organization use a professional fund raiser, fund raising counsel or commercial co-venturer for fund raising activity in NY State? If yes, complete Schedule 4a.

Yes  No 4b. Did the organization receive government grants? If yes, complete Schedule 4b.

## 5. Fee

See the checklist on the next page to calculate your fee(s). Indicate fee(s) you are submitting here:	7A filing fee: \$ <u>25.</u>	EPTL filing fee: \$ <u>250.</u>	Total fee: \$ <u>275.</u>	Make a single-check or money order payable to: <b>"Department of Law"</b>
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UNIQUE PEOPLE SERVICES, INC.

**CHAR500**

Annual Filing Checklist

- Simply submit the certified CHAR500 with no fee, schedule, or additional attachments IF:
- Your organization is registered as 7A only and you marked the 7A filing exemption in Part 3.
  - Your organization is registered as EPTL only and marked the EPTL filing exemption in Part 3.
  - Your organization is registered as DUAL and you marked both the 7A and EPTL filing exemption in Part 3.

**Checklist of Schedules and Attachments**

Check the schedules you must submit with your CHAR500 as described in Part 4:

- If you answered "yes" in Part 4a, submit Schedule 4a: Professional Fund Raisers (PFR), Fund Raising Counsel (FRC), Commercial Co-Venturers (CCV)
- If you answered "yes" in Part 4b, submit Schedule 4b: Government Grants

Check the financial attachments you must submit with your CHAR500:

- IRS Form 990, 990-EZ, or 990-PF, and 990-T if applicable
- All additional IRS Form 990 Schedules, including Schedule B (Schedule of Contributors).
- Our organization was eligible for and filed an IRS 990-N e-postcard. We have included an IRS Form 990-EZ for state purposes only.

If you are a 7A only or DUAL filer, submit the applicable independent Certified Public Accountant's Review or Audit Report:

- Review Report if you received total revenue and support greater than \$250,000 and up to \$500,000.
- Audit Report if you received total revenue and support greater than \$500,000
- No Review Report or Audit Report is required because total revenue and support is less than \$250,000
- We are a DUAL filer and checked box 3a, no Review Report or Audit Report is required

**Calculate Your Fee**

For 7A and DUAL filers, calculate the 7A fee:

- \$0, if you checked the 7A exemption in Part 3a
- \$25, if you did not check the 7A exemption in Part 3a

For EPTL and DUAL filers, calculate the EPTL fee:

- \$0, if you checked the EPTL exemption in Part 3b
- \$25, if the NET WORTH is less than \$50,000
- \$50, if the NET WORTH is \$50,000 or more but less than \$250,000
- \$100, if the NET WORTH is \$250,000 or more but less than \$1,000,000
- \$250, if the NET WORTH is \$1,000,000 or more but less than \$10,000,000
- \$750, if the NET WORTH is \$10,000,000 or more but less than \$50,000,000
- \$1500, if the NET WORTH is \$50,000,000 or more

**Send Your Filing**

Send your CHAR500, all schedules and attachments, and total fee to:

NYS Office of the Attorney General  
 Charities Bureau Registration Section  
 120 Broadway  
 New York, NY 10271

**Is my Registration Category 7A, EPTL, DUAL or EXEMPT?**

Organizations are assigned a Registration Category upon registration with the NY Charities Bureau:

**7A** filers are registered to solicit contributions in New York under Article 7-A of the Executive Law ("7A")

**EPTL** filers are registered under the Estates, Powers & Trusts Law ("EPTL") because they hold assets and/or conduct activities for charitable purposes in NY.

**DUAL** filers are registered under both 7A and EPTL.

**EXEMPT** filers have registered with the NY Charities Bureau and meet conditions in **Schedule E - Registration Exemption for Charitable Organizations**. These organizations are not required to file annual financial reports but may do so voluntarily.

Confirm your Registration Category and learn more about NY law at [www.CharitiesNYS.com](http://www.CharitiesNYS.com)

**Where do I find my organization's NET WORTH?**

NET WORTH for fee purposes is calculated on:

- IRS Form 990 Part I, line 22
- IRS Form 990 EZ Part I, line 21
- IRS Form 990 PF, calculate the difference between Total Assets at Fair Market Value (Part II, line 16(c)) and Total Liabilities (Part II, line 23(b)).

# CHAR500

Schedule 4b: Government Grants  
www.CharitiesNYS.com

## 2015

Open to Public  
Inspection

If you checked the box in question 4b in Part 4 on the CHAR500 Annual Filing for Charitable Organizations, complete this schedule and list EACH government grant. Use additional pages if necessary. Include this schedule with your certified CHAR500 NYS Annual Filing for Charitable Organizations.

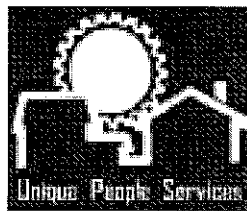
### 1. Organization Information

Name of Organization: <b>UNIQUE PEOPLE SERVICES, INC.</b>	NY Registration Number: <b>04-87-36</b>
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### 2. Government Grants

Name of Government Agency	Amount of Grant
1. NEW YORK STATE OFFICE OF MENTAL HEALTH	1. 4,106,466.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.
8.	8.
9.	9.
10.	10.
11.	11.
12.	12.
13.	13.
14.	14.
15.	15.
Total Government Grants:	Total: 4,106,466.

# UNIQUE PEOPLE SERVICES - AIDS PROGRAMS, INC.



Financial Statements  
(Together with Independent Auditors' Report)  
For The Years Ended June 30, 2015 and 2014  
and  
Audit Reports and Schedule Related to Office of  
Management and Budget Circular A-133  
For The Year Ended June 30, 2015

**MARKS PANETH**

ACCOUNTANTS & ADVISORS

UNIQUE PEOPLE SERVICES – AIDS PROGRAMS, INC.

FINANCIAL STATEMENTS  
(Together with Independent Auditors' Report)

FOR THE YEARS ENDED JUNE 30, 2015 and 2014

AND

AUDIT REPORTS AND SCHEDULE RELATED TO OFFICE OF  
MANAGEMENT AND BUDGET CIRCULAR A-133

FOR THE YEAR ENDED JUNE 30, 2015

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New York City  
Washington, DC  
New Jersey  
Long Island  
Westchester

**M A R K S P A N E T H**  
ACCOUNTANTS & ADVISORS

## INDEPENDENT AUDITORS' REPORT

The Board of Directors of  
Unique People Services – AIDS Programs, Inc.

### Report on the Financial Statements

We have audited the accompanying financial statements of Unique People Services-AIDS Programs, Inc. ("Unique-AIDS") which comprise the statements of financial position as of June 30, 2015 and 2014, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Unique People Services-AIDS Programs, Inc. as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.



An independent member of  
**Morison International**

### **Other Matters**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards for the year ended June 30, 2015 (shown on page 12), as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the program and administration expenses report for the year ended June 30, 2015 (shown on page 18), as required by New York City Human Resources Administration, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated March 14, 2016 on our consideration of Unique-AIDS' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Unique-AIDS' internal control over financial reporting and compliance.

*Marks Paneth UP*

New York, NY  
March 14, 2016

**UNIQUE PEOPLE SERVICES - AIDS PROGRAMS, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**AS OF JUNE 30, 2015 AND 2014**

	<b>2015</b>	<b>2014</b>
<b>ASSETS</b>		
Cash and cash equivalents (Notes 2C and 9)	\$ 900,778	\$ 234,389
Accounts receivable, net (Notes 2E and 3)	878,869	1,568,878
Due from related party (Note 6)	46,094	27,063
Prepaid expenses and other assets	376,964	374,589
Property and equipment, net (Notes 2F and 4)	8,097	49,134
<b>TOTAL ASSETS</b>	<b>\$ 2,210,802</b>	<b>\$ 2,254,053</b>
<b>LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 350,224	\$ 440,141
Due to governmental agencies (Note 5)	98,728	104,499
<b>TOTAL LIABILITIES</b>	<b>448,952</b>	<b>544,640</b>
<b>COMMITMENTS AND CONTINGENCIES (Note 7)</b>		
<b>NET ASSETS (Note 2B)</b>		
Unrestricted	1,761,850	1,709,413
<b>TOTAL NET ASSETS</b>	<b>1,761,850</b>	<b>1,709,413</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 2,210,802</b>	<b>\$ 2,254,053</b>

The accompanying notes are an integral part of these financial statements.



**UNIQUE PEOPLE SERVICES - AIDS PROGRAMS, INC.**  
**STATEMENTS OF ACTIVITIES**  
**FOR THE YEARS ENDED JUNE 30, 2015 AND 2014**

	<u>2015</u>	<u>2014</u>
<b>OPERATING REVENUES AND SUPPORT (Note 2G):</b>		
Government grant income (Note 2G)	\$ 7,543,300	\$ 9,246,008
Participant fees	426,393	435,769
Contributions (Note 2D)	-	5,000
Other revenues	-	20
	<u>7,969,693</u>	<u>9,686,797</u>
<b>OPERATING EXPENSES (Note 2H) :</b>		
Program services	7,340,539	8,771,074
Management and administration	567,733	695,141
	<u>7,908,272</u>	<u>9,466,215</u>
<b>Change in Net Assets from operations</b>	61,421	220,582
Prior year revenue (Note 2G)	<u>(8,984)</u>	<u>(14,570)</u>
<b>CHANGE IN TOTAL NET ASSETS</b>	52,437	206,012
<b>Net Assets - Beginning of Year</b>	<u>1,709,413</u>	<u>1,503,401</u>
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 1,761,850</u>	<u>\$ 1,709,413</u>

**UNIQUE PEOPLE SERVICES - AIDS PROGRAMS, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2015**  
(With Comparative Totals for June 30, 2014)

	For the Year Ended June 30, 2015			Total 2014
	Program Services	Management and Administration	Total 2015	
Salaries	\$ 1,930,913	\$ 442,342	\$ 2,373,255	\$ 2,712,897
Payroll taxes and employee benefits (Note 8)	618,081	97,823	715,904	945,130
Total salaries and related costs	<u>2,548,994</u>	<u>540,165</u>	<u>3,089,159</u>	<u>3,658,027</u>
Food and recreation activities	43,370	-	43,370	78,332
Repairs and maintenance	40,026	15,116	55,142	88,396
Utilities	125,604	-	125,604	221,761
Transportation and travel	101,844	35	101,879	91,582
Staff training	8,211	-	8,211	6,709
Professional fees	61,891	250	62,141	222,889
Office supplies	46,610	-	46,610	90,992
Household and medical supplies	43,103	-	43,103	13,681
Telephone	71,659	-	71,659	79,535
Equipment leases (Note 7)	82,102	-	82,102	109,902
Rent (Note 7)	3,995,065	1,000	3,996,065	4,468,766
Expensed equipment	38,523	-	38,523	106,016
Property and general insurance	77,090	-	77,090	93,855
Client stipends	4,514	-	4,514	-
Bad debt expense	-	-	-	50,000
Depreciation and amortization (Note 4)	-	11,120	11,120	19,324
Other expenses	51,933	47	51,980	66,448
<b>Subtotal</b>	<u>\$ 7,340,539</u>	<u>\$ 567,733</u>	<u>\$ 7,908,272</u>	<u>\$ 9,466,215</u>

The accompanying notes are an integral part of these financial statements.

**UNIQUE PEOPLE SERVICES - AIDS PROGRAMS, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	Program Services	Management and Administration	Total 2014
Salaries	\$ 2,299,304	\$ 413,593	\$ 2,712,897
Payroll taxes and employee benefits (Note 8)	747,750	197,380	945,130
Total salaries and related costs	<u>3,047,054</u>	<u>610,973</u>	<u>3,658,027</u>
Food and recreation activities	78,332	-	78,332
Repairs and maintenance	87,206	1,190	88,396
Utilities	221,761	-	221,761
Transportation and travel	91,582	-	91,582
Staff training	6,709	-	6,709
Professional fees	217,976	4,913	222,889
Office supplies	88,801	2,191	90,992
Household and medical supplies	13,681	-	13,681
Telephone	77,362	2,173	79,535
Equipment leases (Note 7)	108,576	1,326	109,902
Rent (Note 7)	4,466,491	2,275	4,468,766
Expensed equipment	106,016	-	106,016
Property and general insurance	93,855	-	93,855
Bad debt expense	-	50,000	50,000
Depreciation and amortization (Note 4)	-	19,324	19,324
Other expenses	65,672	776	66,448
<b>TOTAL</b>	<u>\$ 8,771,074</u>	<u>\$ 695,141</u>	<u>\$ 9,466,215</u>

The accompanying notes are an integral part of these financial statements.

**UNIQUE PEOPLE SERVICES - AIDS PROGRAMS, INC.**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED JUNE 30, 2015 AND 2014**

	<b>2015</b>	<b>2014</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in net assets	\$ 52,437	\$ 206,012
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation and amortization	11,120	19,324
Bad debt	-	50,000
Changes in operating assets and liabilities:		
(Increase) decrease in assets:		
Accounts receivable	690,009	251,344
Due from related party	10,886	(27,063)
Prepaid expenses and other assets	(2,375)	(45,569)
Increase (decrease) in liabilities:		
Accounts payable and accrued expenses	(89,917)	113,095
Due to affiliates	-	(1,012,986)
Due to governmental agencies	(5,771)	2,058
<b>Net Cash Provided (Used) by Operating Activities</b>	<b>666,389</b>	<b>(443,785)</b>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>666,389</b>	<b>(443,785)</b>
<b>Cash and Cash Equivalents - Beginning of Year</b>	<b>234,389</b>	<b>678,174</b>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<b>\$ 900,778</b>	<b>\$ 234,389</b>

**UNIQUE PEOPLE SERVICES – AIDS PROGRAMS, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2015 AND 2014**

**NOTE 1 - ORGANIZATION AND NATURE OF ACTIVITIES**

Unique People Services-AIDS Programs, Inc. ("Unique-AIDS") is a not-for-profit corporation that was formed primarily for the purpose of alleviating human suffering and distress and for the betterment and improvement of mankind, especially those persons who have HIV/AIDS. Unique-AIDS operates residential facilities, scatter site apartments and case management for families, children and single persons with AIDS. Unique-AIDS also operates a care coordination program funded through the New York City Department of Health and Mental Hygiene ("DOHMH") and a housing opportunity for persons with aids program funded through the New York City Human Resources Administration ("NYCHRA"). Unique-AIDS has been granted an exemption from Federal income tax pursuant to 501 (c)(3) of the Internal Revenue Code. Similar exemptions exist at the state and local levels. Unique-AIDS is supported primarily by government fees and contracts.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

A. **Basis of Accounting** - Unique-AIDS' financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America ("U.S. GAAP").

B. **Net Assets** – Unique-AIDS' resources are classified and reported based on the existence or absence of donor-imposed restrictions as follows:

*Unrestricted* – include expendable resources not subject to donor-imposed restrictions.

*Temporarily restricted* – include resources subject to donor-imposed stipulations that limit their use either through purpose or time restrictions. When donor restrictions expire, that is, when a time restriction ends or a purpose restriction is accomplished, temporarily restricted net assets are reclassified as unrestricted net assets and reported as net assets released from restrictions.

*Permanently restricted* - include resources subject to donor-imposed stipulations, requiring that the principal be maintained in perpetuity.

C. **Cash and Cash Equivalents** – Cash and cash equivalents include all highly liquid instruments purchased with a maturity of three months or less.

D. **Contributions** – Unique-AIDS records contributions of cash and other assets when an unconditional promise to give is received from a donor. Contributions are recorded at the fair value of the assets received and are classified as either unrestricted, temporarily restricted or permanently restricted support depending on the existence of any donor restrictions.

Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted contributions.

Material contributions of noncash assets are recorded at their fair value in the period received.

E. **Allowance for Uncollectible Receivables** – Unique-AIDS provides an allowance for doubtful accounts for receivables which are specifically identified by management as to their uncertainty in regards to collectability. While management uses the best information available to make its evaluation, future adjustments to the allowance may be necessary if there are significant changes in economic conditions.

F. **Property and Equipment** – Property and equipment is stated at cost less accumulated depreciation and amortization. These amounts do not purport to represent replacement or realizable values. Unique-AIDS capitalizes property and equipment with a cost of \$5,000 or more and a useful life greater than two years. Depreciation is provided for using the straight-line method over the estimated useful lives of the assets. Leasehold improvements are amortized over the lease term or the useful life of the asset, whichever is less.

**UNIQUE PEOPLE SERVICES – AIDS PROGRAMS, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2015 AND 2014**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

G. **Revenue Sources and Recognition** – Government grants are recorded as revenues to the extent that expenses have been incurred for the purposes specified by the grantors. To the extent amounts received exceed amounts spent, Unique-AIDS establishes refundable advances from governmental sources. Any revenue for contracts that has not yet been earned is reclassified as deferred revenue on the statements of financial position.

Unique-AIDS receives substantially all of its revenue for services provided to approved clients from third-party reimbursement agencies; primarily HIV/AIDS Services Administration (“HASA”), DOHMH and NYCHRA. These revenues are based on predetermined rates based on cost reimbursement principles and are subject to retroactive adjustment by the respective third-party fiscal intermediary. Retroactive adjustments to revenue are recognized in the year the adjustments are made.

Included in the change in net assets for the years ended June 30, 2015 and 2014 is approximately \$9,000 and \$15,000, respectively, of prior year decreases relating to such adjustments which is included in prior year revenue in the statements of activities.

H. **Functional Allocation of Expenses** – The cost of providing the various program and supporting services have been summarized on a functional basis in the accompanying statements of functional expenses. Accordingly, certain costs have been allocated among the program and supporting services benefited.

Because Unique-AIDS is a multi-program/multi-funded organization, certain costs have been allocated between program and supporting as determined by management. Such allocations conform to those made in seeking funds from third-party sources.

I. **Use of Estimates** – The preparation of the financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 3 - ACCOUNTS RECEIVABLE**

Accounts receivable consist of the following as of June 30, 2015 and 2014:

	<u>2015</u>	<u>2014</u>
HIV/AIDS Services Administration	\$ 529,674	\$ 1,030,228
HIV/AIDS Services Administration – client fees	387,515	485,924
Public Health Solutions	155,161	192,806
Housing Opportunities for Persons With Aids (“HOPWA”)	74,981	130,106
HOPWA – client fees	<u>3,176</u>	<u>1,452</u>
Accounts receivable, before allowance	1,150,507	1,840,516
Less: allowance for doubtful accounts	<u>(271,638)</u>	<u>(271,638)</u>
Accounts receivable, net	<u>\$ 878,869</u>	<u>\$ 1,568,878</u>

**NOTE 4 - PROPERTY AND EQUIPMENT**

Property and equipment consists of the following as of June 30, 2015 and 2014:

	<u>2015</u>	<u>2014</u>	<u>Estimated Useful Lives</u>
Leasehold improvements	\$ -	\$ 48,519	25 Years
Furniture and equipment	15,022	30,222	5-10 Years
Vehicles	<u>-</u>	<u>25,500</u>	5-10 Years
	15,022	104,241	
Less: accumulated depreciation and amortization	<u>(6,925)</u>	<u>(55,107)</u>	
Net book value	<u>\$ 8,097</u>	<u>\$ 49,134</u>	

**UNIQUE PEOPLE SERVICES – AIDS PROGRAMS, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2015 AND 2014**

**NOTE 4 - PROPERTY AND EQUIPMENT (Continued)**

For the years ended June 30, 2015 and 2014, respectively, depreciation and amortization expense amounted to \$11,120 and \$19,324, respectively. During the year ended June 30, 2015, Unique-AIDS wrote off fully depreciated fixed assets amounting to \$59,302.

**NOTE 5 - DUE TO GOVERNMENTAL AGENCIES**

As of June 30, 2015 and 2014, the amounts due to funding agencies consist of the following:

	2015	2014
Public Health Solutions	\$ 98,728	\$ 104,499
	\$ 98,728	\$ 104,499

**NOTE 6 - DUE FROM RELATED PARTY**

Unique-AIDS is related through common board membership and management personnel to Unique People Services, Inc. ("Unique"). A portion of the personnel and non-personnel expenses related to the administrative office are allocated between Unique and Unique-AIDS. In addition, noninterest-bearing unsecured advances are made between Unique-AIDS and Unique. As of June 30, 2015, and 2014 Unique-AIDS recorded a receivable from Unique which amounted to \$16,176 and \$27,063, respectively.

**NOTE 7 - COMMITMENTS AND CONTINGENCIES**

- A. Unique-AIDS is obligated under various lease agreements for the use for real property which consists of several residential apartments and office space. Unique-AIDS has the option to renew certain leases upon expiration. Aggregate minimum rentals for the years ending after June 30, 2015 are as follows:

	Real Property	Equipment	Total
2016	\$ 2,063,000	\$ 41,000	\$ 2,104,000
2017	595,000	38,000	633,000
2018	101,000	-	101,000
	\$ 2,759,000	\$ 79,000	\$ 2,838,000

Rent expense for real property and equipment amounted to \$3,996,065 and \$82,102, respectively, and \$4,468,766 and \$109,902, respectively, for the years ended June 30, 2015 and 2014.

- B. Pursuant to Unique-AIDS' contractual relationships with certain funding sources, outside governmental agencies have the right to examine the books and records of Unique-AIDS involving transactions relating to these contracts. The accompanying financial statements make no provision for possible disallowances. Although such possible disallowances could be substantial in amount, in the opinion of Unique-AIDS' management, any actual disallowances would be immaterial. In addition, certain agreements provide that some property and equipment either owned by, or on loan to, Unique-AIDS will continue to be utilized by Unique-AIDS.
- C. Unique-AIDS believes it has no uncertain tax positions as of June 30, 2015 and 2014 in accordance with Accounting Standards Codification ("ASC") Topic 740, "Income Taxes," which provides standards for establishing and classifying any tax provisions for uncertain tax positions. Unique-AIDS believes it is no longer subject to federal or state and local income tax examinations by tax authorities for the year ended June 30, 2012 and prior years.

**NOTE 8 – PENSION PLAN**

Unique-AIDS maintains a 401(k) profit sharing plan (the "Plan") which covers all employees meeting eligibility requirements. Employees defer a portion of their salaries to the Plan. In addition, for the years ended June 30, 2015 and 2014 Unique-AIDS contributed 3% and 1%, respectively, of each employee's compensation to the Plan. Pension expense for the years ended June 30, 2015 and 2014 was \$59,331 and \$20,709, respectively.

**UNIQUE PEOPLE SERVICES – AIDS PROGRAMS, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2015 AND 2014**

**NOTE 9 - CONCENTRATION OF CREDIT RISK**

Financial instruments that potentially subject Unique-AIDS to a concentration of credit risk included cash accounts with banks that exceeded the Federal Deposit Insurance Corporation ("FDIC") insurance limits (\$250,000) by approximately \$753,000 and \$377,000 as of June 30, 2015 and 2014, respectively. This excess includes outstanding checks.

**NOTE 10 - SUBSEQUENT EVENTS**

Management has evaluated for potential recognition and disclosure events subsequent to the date of the statements of financial position through March 14, 2016, the date the financial statements were available to be issued.



**UNIQUE PEOPLE SERVICES - AIDS PROGRAMS, INC.  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2015**

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Pass - Through Entity Identifying Number</u>	<u>Federal Expenditures</u>
<b>U.S. Department of Health and Human Services</b>			
Passed - through from Public Health Solutions			
HIV Emergency Relief Project Grants	93.914	09-MCM-785	\$ 1,168,712
Passed - through from New York City Human Resources Administration:			
Temporary Assistance for Needy Families	93.558	20140000046	60,112
		20141413879	133,050
		20140000264	75,234
		20140000335	75,710
		20141415542	<u>55,255</u>
			<u>399,361</u>
<b>Total U.S. Department of Health and Human Services</b>			<b>\$ 1,568,073</b>
<b>U.S. Department of Housing and Urban Development:</b>			
Passed - through from New York City Human Resources Administration:			
Housing Opportunities for Persons with AIDS	14.241	20140000046	142,422
		20141413879	556,686
		20140000264	176,132
		20140000335	173,335
		20141415542	164,097
		14F-SPH-003	<u>450,000</u>
<b>Total U.S. Department of Housing and Urban Development</b>			<b>\$ 1,662,672</b>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<b><u>\$ 3,230,745</u></b>

**Note:** This schedule has been prepared on the accrual basis of accounting. There were no amounts provided to sub-recipients.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
Unique People Services-AIDS Programs, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Unique People Services – AIDS Programs, Inc. ("Unique-AIDS") which comprise the statements of financial position as of June 30, 2015 and 2014, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated March 14, 2016.

**Internal Control Over Financial Reporting**

In planning and performing our audits of the financial statements, we considered Unique-AIDS' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Unique-AIDS' internal control. Accordingly, we do not express an opinion on the effectiveness of the Unique-AIDS' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Unique-AIDS' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Marks Paneth LLP*

New York, NY  
March 14, 2016

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH  
OMB CIRCULAR A-133**

To the Board of Directors of  
Unique People Services-AIDS Programs, Inc.

**Report on Compliance for Each Major Federal Program**

We have audited Unique People Services-AIDS Programs, Inc.'s ("Unique-AIDS") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on Unique-AIDS' major federal programs for the year ended June 30, 2015. Unique-AIDS' major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for Unique – AIDS' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Unique-AIDS' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for its major federal programs. However, our audit does not provide a legal determination of Unique-AIDS' compliance.

***Opinion on Each Major Federal Program***

In our opinion, Unique-AIDS complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2015.

**Report on Internal Control Over Compliance**

Management of Unique-AIDS is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Unique-AIDS' internal control over compliance with the types of requirements that could have a direct and material effect on its major federal programs to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for its major federal programs and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Unique-AIDS' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Marks Paneth LLP*

New York, NY  
March 14, 2016

**UNIQUE PEOPLE SERVICES – AIDS PROGRAMS, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2015**

**Section I—Summary of Auditors' Results**

**Financial Statements**

Type of Auditors' report issued:	<u>Unmodified</u>	
Internal control over financial reporting:		
Material weaknesses identified?	<u>      </u> Yes	<u>  X  </u> No
Significant deficiencies identified not considered to be material weaknesses?	<u>      </u> Yes	<u>  X  </u> None reported
Noncompliance material to financial statements noted?	<u>      </u> Yes	<u>  X  </u> No

**Federal Awards**

Internal control over major programs:		
Material weaknesses identified?	<u>      </u> Yes	<u>  X  </u> No
Significant deficiencies identified not considered to be material weaknesses?	<u>      </u> Yes	<u>  X  </u> None reported

Type of auditors' report issued on compliance for major programs:	<u>Unmodified</u>	
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)?	<u>      </u> Yes	<u>  X  </u> No

Identification of major programs:

Temporary Assistance for Needy Families (CFDA # 93.558)  
HIV Emergency Relief Project Grants (CFDA #93.914)

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$300,000</u>	
Auditee qualified as low-risk auditee?	<u>  X  </u> Yes	<u>      </u> No

**Section II—Financial Statement Findings**

No matters were reported.

**Section III—Federal Award Findings and Questioned Costs**

No matters were reported.

**UNIQUE PEOPLE SERVICES – AIDS PROGRAMS, INC.  
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2015**

**Prior Year Findings:**

There were none.

UNIQUE PEOPLE SERVICES - AIDS PROGRAMS, INC.  
 NYC HUMAN RESOURCES ADMINISTRATION ("NYC-HRA") AND OTHER PROGRAMS AND ADMINISTRATION EXPENSE REPORT  
 FOR THE YEAR ENDED JUNE 30, 2016

Programs Contract number	Program Services				Other				Supporting Services				NYC HRA TOTAL 2015
	Transitional Housing		Scatter Sites		CCP & HOPWA 90-MCM-785 & 14E-SPH-013		JGH 2010001011		General & Administrative Expenses		CCP & HOPWA 90-MCM-785 & 14E-SPH-013		
	Manhattan 20140000264	Bronx 1 20140000335	Bronx 2 20140000046	77 Units 201141437441 20141413879	32 Units 201141415542	77 Units 201141437441 20141413879	Manhattan 20140000264	Bronx 1 20140000335	Bronx 2 20140000046	32 Units 20114143706 20141415542	77 Units 201141437441 20141413879	CCP & HOPWA 90-MCM-785 & 14E-SPH-013	
Salaries and related expenses	\$ 249,798	\$ 226,559	\$ 104,353	\$ 410,661	\$ 79,840	\$ 24,690	\$ 637,799	\$ 54,622	\$ 48,850	\$ 65,364	\$ 136,738	\$ 47,023	\$ 2,373,259
Payroll taxes and benefits	72,187	78,275	33,760	122,468	24,690	24,690	222,497	2,908	7,033	9,296	12,693	57,413	715,902
Total salaries and related expenses	321,985	304,834	138,113	533,148	104,530	49,380	860,296	57,530	55,883	74,660	149,431	104,436	3,089,161
Other expenses	804	522	1,235	300	1,371	5,012	26,485	-	-	-	-	-	43,133
Food and recreation activities	12,506	13,803	4,026	5,012	5,798	13,817	6,960	-	-	-	-	-	55,142
Repairs and maintenance	20,266	20,847	23,950	33,919	13,102	17,464	13,102	-	-	-	-	-	125,601
Utilities	13,062	14,872	9,637	17,464	8,204	11,354	36,185	-	-	-	-	-	98,620
Transportation and travel	550	1,100	500.00	400	1,496	3,655	3,590	-	-	-	-	-	7,484
Staff training	6,530	3,981	3,655	12,719	10,364	5,857	20,379	-	-	-	-	-	62,440
Professional fee	5,178	4,987	3,642	8,384	10,364	2,885	15,860	-	-	-	-	-	49,776
Office supplies	1,898	1,464	1,194	887	1,194	34,930	34,930	-	-	-	-	-	43,339
Household and medical supplies	8,915	9,463	6,146	10,692	13,401	14,972	14,972	-	-	-	-	-	71,657
Telephone	12,148	9,719	8,937	16,816	19,461	18,461	18,461	-	-	-	-	-	81,903
Equipment leases	627,394	647,939	620,109	1,180,147	595,422	1,180,147	385,054	-	-	-	-	-	3,996,563
Rent	3,663	4,604	4,833	9,163	5,007	10,361	10,361	-	-	-	-	-	38,523
Expensed equipment	17,500	7,239	9,531	17,724	14,613	6,245	6,245	-	-	-	-	-	77,090
Property and general insurance	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad debts	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenses	7,484	8,588	4,112	6,088	6,940	7,484	20,612	-	-	-	-	-	67,020
Total operating expenses before depreciation and amortization	737,888	748,918	700,707	1,318,720	639,654	639,654	615,006	-	-	-	-	-	4,807,991
Depreciation and amortization	-	-	-	-	-	-	-	-	4,216	312	-	748	1,236
Total expenses	\$ 1,059,873	\$ 1,051,752	\$ 833,820	\$ 1,851,869	\$ 744,194	\$ 744,194	\$ 1,475,302	\$ 57,530	\$ 60,199	\$ 75,002	\$ 152,892	\$ 106,420	\$ 7,908,272

See independent auditor's report.