

Position: Skill Builder II

Job locations: Queens, NY

Full and Part time: Hours - Varied

Position reports to: Residence Manager

Responsibilities

- Responsible for assuring that all phases of a family member's treatment plan is implemented. These phases concern daily living skill training, personal hygiene, medical needs, recreational and socialization activities, assisting professional staff in the areas of physical, occupational, speech and hearing therapies and addressing dietetic needs.
- Observe family member situations and conditions as well as document and use charts.
- Observe performance of Skill Builder I to assure treatment plans are being carried out and that efficient and effective care is being provided to each and every family member.
- Meet on a scheduled basis with Skill Builder I staff to discuss observations, new techniques, deficiencies, individual family member problems or other matters influencing the operation of the facility.
- Report and provide direct intervention and assistance regarding any and all incidents taking place during tour of duty.
- Attend all mandated training courses.

Qualifications

Associate Degree preferred; Experience working as a Skill Builder I for at least 2 years. Supervisory experience in a previous job is ideal.

Additional requirements

Good verbal and written communication skills a must. Experience working with clients with developmental disabilities with SCIP, FA/CPR and AMAP training.

Reasonable accommodations will be considered to enable individuals with disabilities to perform the essential functions.

Fax resume and cover letter to (718) 231-7720 Attn: HR or

E-mail recruit@uniquepeopleservices.org with Word document attachments

Only applicants being considered for an interview will be contacted.

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