

Position: Relief Worker

Job location: Bronx and Manhattan, NY

Hours and Time - Varied

Position reports to: Program Director

Responsibilities

- Monitor the overall operation of the program on the night/weekend shifts.
- Ensure all house rules are adhered to by the residents.
- Provide support services to residents.
- Monitor and control the departure and arrival of all residents, guests and visitors.
- Make regular checks of residential areas to ensure order and safety.
- Provide effective intervention to deal with crises.

Qualifications

High School Diploma or GED; one year experience in the human services field working with the homeless, persons with HIV/AIDS , substance abusers, or the mentally ill, preferably in a congregate residential setting. Bilingual English and Spanish preferred.

Additional requirements

Good verbal and written communication skills a must.

Reasonable accommodations will be considered to enable individuals with disabilities to perform the essential functions.

Fax resume and cover letter to (718) 231-7720 Attn: HR or

E-mail recruit@uniquepeopleservices.org with Word document attachments

Only applicants being considered for an interview will be contacted.

Unique People Services is an Equal Opportunity Employer.