

Position: Client Care Worker

Job location: Manhattan, NY

Hours and Time – Overnight & Weekends

Position reports to: Program Director

Responsibilities

- Responsible for the safe operation of the program and ensuring that all residents are provided with a safe and comfortable environment during the night/weekend shifts.
- Ensure all house rules are adhered to by the residents.
- Provide support services to residents.
- Monitor and control the departure and arrival of all residents, guests and visitors.
- Make regular checks of residential areas to ensure order and safety.
- Provide effective intervention to deal with crises.
- Report all violations of house rules and prepare incident reports when appropriate.

Qualifications

High School diploma or GED; with one (1) year experience in the human services field working with the homeless, persons with HIV/AIDS in a residential setting Bilingual English and Spanish preferred.

Additional requirements

Good verbal and written communication skills a must.

Reasonable accommodations will be considered to enable individuals with disabilities to perform the essential functions.

Fax resume and cover letter to (718) 231-7720 Attn: HR or

E-mail recruit@uniquepeopleservices.org with Word document attachments

Only applicants being considered for an interview will be contacted.

Unique People Services is an Equal Opportunity Employer.